

CHARTER
FOR THE
NATIONAL AIRSPACE SYSTEM (NAS)
MIKE MONRONEY AERONAUTICAL CENTER (MMAC)
CONFIGURATION CONTROL BOARD (CCB)
(AMC CCB)

Approved: Marco Costello 5/28/97
NAS CCB Co-Chairperson (Date)

Approved: Terry R. Henderson 5/12/97
NAS CCB Co-Chairperson (Date)

Submitted: Kenneth A. May 7/22/96
MMAC DIRECTOR, AMC-1 (Date)
MMAC CCB Chairperson

Table of Contents

1.0 INTRODUCTION	1
1.1 Purpose	1
1.2 Authority.....	1
2.0 AMC CCB RESPONSIBILITIES	1
3.0 AMC CCB PARTICIPANTS	3
4.0 AMC CCB ADMINISTRATION	4
5.0 AMC CCB DECISIONS	4
6.0 CHANGES TO THE AMC CCB CHARTER.....	5
7.0 DELEGATION.....	5
Appendix A - CONFIGURATION ITEMS UNDER AMC CCB CONTROL	A-1

**Charter
For The
National Airspace System
Mike Monroney Aeronautical Center
Configuration Control Board
(AMC CCB)**

1.0 INTRODUCTION

1.1 Purpose

This Charter establishes the National Airspace System (NAS) Mike Monroney Aeronautical Center Configuration Control Board (AMC CCB) and assigns responsibility for establishing baselines and controlling changes to these baselines for the configuration items (CI's) listed in Appendix A. A listing of configuration identification documentation/drawings is provided in Attachment A to the AMC CCB Operating Procedures.

1.2 Authority

The AMC CCB is authorized by the National Airspace System Configuration Control Board (NAS CCB) in accordance with FAA Order 1800.57, NAS Configuration Control Board (CCB), and the policies and procedures established in the latest revision of FAA Order 1800.8, NAS Configuration Management.

2.0 AMC CCB RESPONSIBILITIES

The AMC CCB shall have the following responsibilities:

- a. Performing AMC CCB functions as established in this Charter and in accordance with FAA Order 1800.8.**
- b. Approving, implementing, and maintaining the AMC CCB Operating Procedures.**
- c. Establishing baselines for the CI's contained in Appendix A and controlling subsequent changes to those baselines. Changes which are beyond the authority of the AMC CCB shall be referred to the appropriate board as outlined in the AMC CCB Operating Procedures.**

- d. Ensuring strict adherence to configuration control procedures in processing all changes to the baselines under AMC CCB control. Configuration control procedures are documented in FAA Order 1800.8 and AMC CCB Operating Procedures.**
- e. Ensuring proposed changes for approval to the AMC CCB are accurately completed and thoroughly evaluated by appropriate organizations prior to a decision on the NAS Change Proposal (NCP). Actual text of baselined documents or changes to baselined documents shall accompany the NCP.**
- f. Reviewing proposed changes to the baselines for technical, interface, financial, schedule, security, safety and benefits impacts. In reviewing proposed changes, due consideration shall be given to improving operational effectiveness (including safety), providing for adequate logistics support requirements, and/or bringing about significant life-cycle cost savings.**
- g. Issuing AMC Configuration Control Decisions (CCD's) and ensuring that CCD actions are completed as directed.**
- h. Approving the schedule for implementation of approved changes to CI's and configuration identification documentation and ensuring the changes are implemented as scheduled.**
- i. Submitting AMC CCB Charter changes, including proposing additional CI's for AMC CCB control, to the NAS CCB for approval.**
- j. Ensuring that the listing of CI's in Appendix A to the Charter remains current.**
- k. Approving any additions, deletions, or other modifications to the listing of configuration identification documentation in Attachment A to the AMC CCB Operating Procedures.**
- l. Approving changes to other documents controlled by the AMC CCB (listed in Attachment B to the AMC CCB Operating Procedures) which are not subject to the NCP process.**
- m. Ensuring case files for emergency modifications processed in accordance with FAA Order 6032.1, Modifications to Ground Facilities, Systems, and Equipment in the NAS, are complete before being forwarded for prescreening or NCP processing.**

- n. Ensuring case files for modifications to equipment being replaced or scheduled to be replaced within 3-years are processed in accordance with FAA Order 1100.157, National Engineering Field Support Division, AOS-200, and National Automation Engineering Field Support Division, AOS-300.
- o. Ensuring that case files for AMC baselined equipment and/or facilities (not nationally baselined or maintained) are coordinated with the regions and/or FAA Technical Center with similar equipment prior to being addressed by the AMC CCB.

3.0 AMC CCB PARTICIPANTS

The participants of the AMC CCB shall be the following individuals or their designated representatives.

a. Members

- (1) Chairperson - Director, Aeronautical Center, AMC-1, or designated representative
- (2) Executive Secretary - Technical Director, NAS Policy, Planning and Analysis, AMC-4
- (3) Other Permanent Members -
 - (a) Superintendent, FAA Academy, AMA-1
 - (b) Director, Office of Budget Services, AMB-1
 - (c) Director, FAA Logistics Center, AML-1
 - (d) Director, Office of Facility Management, AMP-1
 - (e) Manager, National Airway Systems Engineering Division, AOS-200
 - (f) Director, Office of Information Services, AMI-1
- (4) Ad Hoc Members - Ad hoc members represent FAA organizations, other than those already represented by the permanent AMC CCB membership, which will be impacted by changes being decided by the AMC CCB. Their function shall be to ensure that proposed changes are consistent with the technical and policy positions of their organizations.

- b. Technical Advisors, Consultants, and Program Control Specialists -Personnel from various government and contractor organizations attend AMC CCB meetings to provide specialized technical or program management information.**

4.0 AMC CCB ADMINISTRATION

The AMC CCB Executive Secretary, with the support of the Configuration Management Manager (CMM), is responsible for scheduling CCB meetings and for coordinating and performing the administrative tasks of the AMC CCB. Appendix A to the AMC CCB Operating Procedures contains a detailed description of these responsibilities.

5.0 AMC CCB DECISIONS

The AMC CCB Chairperson makes the final decision on all change proposals submitted to the CCB for consideration. This decision may be preceded by a period of discussion during which pertinent information gathered pertaining to the NCP is discussed. The Chairperson may poll the members present for their position on the disposition of the NCP. Decisions on NCP's shall be documented in a CCD prepared by the Executive Secretary and signed by the Chairperson.

The AMC CCB may decide the disposition of an NCP in one of the following ways:

- a. Approve as written and issue a CCD which establishes a new baseline or describes actions for accomplishing the configuration change to an existing baseline.**
- b. Disapprove with reasons clearly stated in the CCD.**
- c. Approve with specific changes to the NCP and issue a CCD clearly stating changes. If substantive changes are required and further evaluation necessary, an amended case file/NCP must be resubmitted.**
- d. Defer action pending the availability of additional information or the completion of an action item providing clarification of the issues. Responsibility for providing further information or completing an action must be assigned to a specific individual/organization with a specific due date. Action on an NCP cannot be indefinitely deferred.**
- e. Transfer NCP's with issues remaining unresolved 60-days after an AMC CCB meeting to the appropriate national level CCB unless specific action is already underway to resolve the issues by the next AMC CCB meeting.**

A CCD may be appealed by the office of primary interest (OPI) or an organization impacted by the CCD as described in the AMC CCB Operating Procedures.

6.0 CHANGES TO THE AMC CCB CHARTER

This Charter may be changed only with the approval of both the AMC CCB and the NAS CCB. Draft changes shall be submitted and sent to the Office of Evaluation and Configuration Management, ASD-220.

7.0 DELEGATION

The AMC CCB may not have subordinate CCB's.

Appendix A - CONFIGURATION ITEMS UNDER AMC CCB CONTROL

The configuration items (CI's) listed below are under the control of the AMC CCB. As these CI's are under configuration control, they will be entered into the Master Configuration Index (MCI) and contained in the NAS Subsystem Baseline Configuration and Documentation Listing, NAS-MD-001.

- 1. For the following CI's, the AMC CCB shall establish and maintain baselines (documentation, specifications, reports, drawings, sketches, as appropriate).**

A. Land Use and Master Plan	(MP)
B. VOR/TACAN/DME Training Facility	(VDTC)
C. General NAS Training Complex	(GENTC)
D. Engineering Support Facilities	(ESSF)
E. Landing System Training Complex	(ILTC)
F. Radar Training Complex	(RTC)
G. FAA Logistic Center Complex	(FAALC)
H. AMC Telecommunications Infrastructure	(TLCOM)